



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	RAYAT SHIKSHAN SANSTHA'S DADA PATIL MAHAVIDYALAYA
Name of the head of the Institution	Dr. BALKRISHNA KAMBLE
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02489222534
Mobile no.	9422727744
Registered Email	dpcollege@yahoo.co.in
Alternate Email	bal.kamble@yahoo.in
Address	TAL- KARJAT
City/Town	DIST- AHMEDNAGAR
State/UT	Maharashtra
Pincode	414402

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. S. G. Thube			
Phone no/Alternate Phone no.		02489222534			
Mobile no.		9960348339			
Registered Email		dpmkiqac@gmail.com			
Alternate Email		mahendra_ap@rediffmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.dpcollege.in/AOAR/AOAR17_18.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.dpcollege.in/IOAC/Certificates%20by%20NAAC/2018-19%20Calender.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	0	2004	08-Jan-2004	28-Mar-2010
2	B	2.83	2010	29-Mar-2010	29-Oct-2017
3	A	3.07	2017	30-Oct-2017	29-Oct-2022
6. Date of Establishment of IQAC			14-May-2004		
7. Internal Quality Assurance System					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
File Attached	30-Jun-2018 0	0
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
File Attached	File Attached	File Attached	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

[File Attached](#)

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
File Attached	File Attached
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Name of Statutory Body</th> <th style="width: 50%; text-align: center;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">College Development Committee</td> <td style="text-align: center;">20-Jun-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Development Committee	20-Jun-2019
Name of Statutory Body	Meeting Date				
College Development Committee	20-Jun-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	16-Jan-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Yes, the institute forms academic and administrative committees for curricular and cocurricular activities, which are important to support management information system. Various functions/ programmes are organized by the coordinators / chairmen of these committees for the overall development of the students so that the students can gain indepth knowledge of their subjects and use them in their day to day lives. The progress and retrogression of the students of the institute are evaluated by the Examination Committee through various tests, tutorials, quiz competitions, seminars, oral and written examinations, etc. As the institute is located at rural area, the majority of students belong to rural villages where they don't have easy access to the internet. For such students, the institute avails easy internet access, eresources etc. The institute also has Continuous Internal Evaluation System for improving attendance of students. For the faculty to attend various training programmes / workshops, the financial support is given to them. Through these programmes, the faculty gains recent knowledge about their academic development. The institute has sufficient infrastructure to carry out</p>				

the academic and administrative activities. The infrastructure includes well equipped laboratories, library, various ICT tools, eclassrooms, smart board etc. For overall development of student's personality, the institute has Competitive Examinations Guidance Center, Department of Physical Education, Entrepreneurship Development Cell, NCC, NSS, etc. facilities. With the help of above mentioned facilities, the students gain the comprehensive educational knowledge due to Management Information System. The mother institute -Rayat Shikshan Sanstha, has formed its own quality management system named as Rayat Quality Management System (RQMS) which monitors the quality aspects of all the colleges of the mother institute.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Syllabus Design: The institute is affiliated to Savitribai Phule Pune University, Pune. The curriculum set by the university is followed by the institute which is revised after every five years. The Board of Studies (BoS) finalized syllabus of various courses from time to time. University conducts workshops on the revised syllabus. The Principal encourages faculty about recent changes curriculum designing and workshops. Faculty members actively participate and give their valuable suggestions in the workshops. The curriculum feedback is obtained from various stakeholders such as students, teachers, alumni, parents, and employer's is conveyed to BoS for further revision. After necessary modifications made by faculties and academic council, university accepts the syllabus and uploads it on the university website. All stakeholders can obtain the syllabus from the website <http://www.unipune.ac.in>

Implementation of Curriculum: The institute ensures effective curriculum delivery through a well-planned and documented process. Head of each department conducts a meeting for the academic planning at the beginning of the year. During the first meeting, each department prepares its timetable for the succeeding academic year or semester. In the same meeting, the workload of the department is distributed among the colleagues. Faculty members prepare term-wise teaching plans in accordance with the institute's academic calendar before the beginning of every semester. Additionally, each department prepares separate academic calendar, which includes the schedule of annual/semester-wise programmes, internal examinations and field visits or study tours. Since the teaching plan is based on the academic calendar, the completion of courses can be ensured in time. Every major plan for the implementation of the curriculum is discussed in the IQAC and Staff Meetings. Copies of the syllabus and timetables are made available to all students at the start of each semester and on the institutional library website. Students are identified as advanced and slow learners by conducting diagnostic test at entry level. Extra lectures, remedial coaching is arranged for the slow learners whereas the advanced

learners are motivated by seminar, scientific model, inspire project etc. to meet their academic achievements. The institute have an automated library.

Faculty uses teacher's diary for teaching plan, lecture notes and implementation of work assigned to them. Teachers uses innovative and participatory methods of teaching including PPT presentations, audio visual aids, assignments, seminars, field visits, projects, and laboratory experiments. Guest lectures are arranged from time to time for academic enrichment. Teaching and learning feedback is obtained from the students. The IQAC collects feedback on curriculum delivery. The certificate and skill based courses are introduced to support the regular curriculum. The institute also organizes department-wise exhibitions, workshops, seminars, and conferences to increase the academic quality of the students. Examination: The institute conducts internal and external examination as per provision of affiliating university.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
PCB Design		11/02/2019	30	Entrepreneurship	Skill Development
Organic Farming		01/01/2019	30	Entrepreneurship	Skill Development
VermiComposting Technology		28/08/2018	30	Entrepreneurship	Skill Development
Purification Techniques and Separation		01/09/2018	30	Entrepreneurship	Skill Development
Nokari Ani Vyavsayik Shetrat Marathi Bhashecha Upyog		07/02/2019	30	Entrepreneurship	Skill Development
Anuvad		01/08/2018	30	Employability	Skill Development
Communication Skills in English		14/08/2018	30	Employability	Skill Development
New Technology In Banking		28/12/2018	30	Employability	Skill Development
Travel and Tourism		01/12/2018	30	Employability	Skill Development
Tally		01/01/2019	30	Employability	Skill Development
Website Designing and Management		14/08/2018	30	Employability	Skill Development

Journalism and Mass Media	21/08/2018	30	Employability	Skill Development
Fashion Designing	21/09/2018	30	Entrepreneurship	Skill Development
Beauty and Wellness	21/09/2018	30	Entrepreneurship	Skill Development
Army Bharti Course	01/07/2018	30	Employability	Skill Development
Personality Development Course	01/07/2018	30	Employability	Skill Development
.. Diploma in NCC Studies	01/07/2018	180	Employability	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	File Attached	16/08/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Arts	15/06/2018
MCom	Commerce	15/06/2018
MSc	Science	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	602	30

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
File Attached	30/06/2018	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	File Attached	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The university revises the curriculum after every five years. The institute follows the curriculum designed by the Board of Studies of affiliating university. The institute has developed an online and offline mechanism to obtain feedback from various stakeholders on the curriculum. The feedback forms are designed to get the opinion of students, teachers, alumni, parents, and employers about the curriculum. The institute regularly takes online and offline feedback on curriculum design. Feedback is analyzed and communicated to the concerned members of BoS to take appropriate initiatives for modifications in the curriculum. Report of feedback analysis: Students: The students are the most significant stakeholder in higher education system. The participation of students at all levels in both internal and external quality assurance has to play an important role. The institute has collected online and offline feedback on the curriculum from the UG and PG students. In the academic year 201819, institutereceived 305 student’s feedback on the syllabus designed by the affiliating university. The analysis showed that the curriculum provided by the university fulfills the student’s expectations. Curriculum was systematic and has skillbased contents. Teachers: Online feedback on curriculum is obtained by the respective subject teachers. 26 faculty submitted feedback on the curriculum in the academic year 201819. The analysis of feedback showed that there is good academic flexibility in the curriculum. The aims, and objectives of the curriculum are clear, needbased and course content is interesting and selflearning. Some of the faculty also suggest that few of the topics were difficult to understand for beginners and hence should be drop out from the syllabus. Few of the faculty suggest that there should be a researchoriented course at PG level. Alumni: The institute received 52 online feedbacks from the alumni on the syllabus designed by affiliating university in the academic year 201819. Alumni gave a positive response to the curriculum. Most of the alumni stated that the curriculum fulfills the job expectations and future opportunities. Syllabus is effective in enhancing teamwork abilities and helps to develop their personality and research aptitude. After completion of the course, alumni are satisfied with the objectives of the curriculum. Parents: The online feedback from the parents is collected on the current syllabus and is analyzed. The institute received 28 feedbacks from parents. Most of the parents stated that the course curriculum is fulfilling our ward’s expectations. They also agreed that the course curriculum helps in developing personality, provides entrepreneurship and job opportunities. Employers Feedback: Employer’s online feedback is collected and analyzed on the syllabus designed by affiliating university. We received few employer’s online feedback for the current academic year. Most of them stated that syllabus is helpful for the development of teamwork abilities and innovative thinking.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BA	File Attached	0	0	0
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2027	319	59	28	87

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
87	87	7	20	2	7

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Parent –Teacher scheme is working in the college. All the faculty members participate in it. All admitted students are distributed among the faculty. Students have various problems during the year. This scheme is implemented in order to provide the platform for solution of student's problems. This scheme helps to solve problems related to education, social and economics. The meetings of students and parent teacher are frequently arranged. In the meeting parent teacher discusses about problems of students and provides proper solution on it. Major issues are discussed in meeting with principal and head of departments. The proper record of meeting is kept by the parent teachers. During the academic year 20182019, the students mentioned the problems such as untimely buses, unavailability of books from the library, parent's unwillingness for sending their daughter to college, cleanliness of ladies room and some economic problems. Concerned parent teachers sincerely try to solve these problems. In the academic year 20182019, this scheme was successfully implemented for 2335 students and 87 parent teachers were assigned to them. The parent teacher ratio with students is 1:27. Principal always guided for the scheme.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2335	87	1 : 27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
87	87	0	0	20

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	File Attached	Assistant Professor	File Attached

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	11813	1	10/04/2019	19/06/2019

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In order to evaluate the progress of the students, 'Internal Evaluation Committee' (IEC) is formed in the college. Various changes are made in the examination system to attain the quality improvement. This process is implemented in college as per the university guidelines and norms. It is implemented by the teaching and nonteaching staff under the university and IQAC in the college. In the beginning of every academic year, the time table for internal evaluation examinations is prepared and it is implemented throughout the year as follows: 1. 2 unit tests in the first and the second term each are conducted for 20 marks for FYBA/B.Com., SYBA/B.Com. and TYBA/B.Com. classes. 2. As per the university pattern, the Term End Examination is conducted for 60 marks for FY/SY/TYB.A./ B.Com. students. For those who have failed in this examination, the Additional Term End Examination is conducted twice in a year before the months of Oct./ Nov. and March/April. 3. For FYB.Sc. the internal examination is conducted for 20 marks in the month of February every year. 4. For SY and TYB.Sc/BBA(CA)/BCS., the internal examination of each subject for 10 marks in each of the two semesters is conducted every year. 5. Before the annual examination, the oral examinations are conducted for FY/SY/TYB.Com classes. 6. As per the credits and grades, class wise and subject wise seminars, presentations, unit tests, home assignments, short quizzes, mini research projects, term papers, etc. are conducted for 50 marks at MA/ M.Com. and M.Sc. level. 7. As discussed above, the Continuous Internal Evaluation (CIE) system is implemented in the college. Apart from this, special unit tests are also conducted for the slow and advanced learners. These students are made to solve the previous old question papers for practice and improvement. Thus the Continuous Internal Evaluation is done in the college effectively.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of every academic year the academic calendar is prepared for rationalization, cohesion and planning in the administrative, curricular and cocurricular activities. The admission process is completed within the time period. The teaching continues from July to October in first term. Similarly, other activities are carried out by various committees like NCC, NSS, Cultural, Competitive Examinations guidance centre, placement cell, sexual harassment cell etc. Various days like birth and death anniversaries of great leaders are observed by arranging lectures. Padmabhushan Dr. Karmaveer bhaurav Patil (founder of parent institute) birth anniversary programme is organised in September by arranging various competitions 'karmayog' wallpaper is published on this occasion. The term end examination is conducted for UG and PG level students in the months of October and November. The teaching work takes place from November to March in second term. Along with it, the seminars, conferences of various subjects are organized by the concerned departments. The Winter camp is organized in the adapted village by NSS. Annual Prize Distribution Ceremony

and Gathering programme are organized in the month of February. The university examinations of UG and PG classes are conducted in the month of March and April. 'Karmajyoti', the annual college magazine is published in the month of April. The annual work is planned properly by omitting the Diwali, summer and government holidays. All the teaching work and other activities are completed in the stipulated time period as per the university and UGC guidelines.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.dpcollege.in/Images/Home%20Page/Programme%20Outcome-2018-19.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
File Attached	BA	File Attached	0	0	0

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.dpcollege.in/IOAC/Student%20Satisfaction%20Survey.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	File Attached	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual Property Rights (IPR)	Chemistry	21/12/2018
State Level Seminar on Research Methodology in Social Sciences	History	30/01/2019
On Job Training Program for development of Transformer at Avinash Electrical Karjat	Physics	15/03/2019
Onsite Training on Vermicomposting Technology and	Zoology	23/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
File Attached	File Attached	File Attached	15/06/2018	0
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Institution Innovation Council	Self	0	0	26/02/2019
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
History	1
Mathematics	1
Chemistry	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	File Attached	0	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	1
Marathi	1
History	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Chemoselective:	Ingale A.P	New J. Chem.	2018	2	Dada Patil Mahavidyal	2

Ntert butyloxycarbonylation of amines in glycerol					aya Karjat	
Nbutylpyridinium heptachlorodiamine: A convenient catalyst for the synthesis of acridine 1,8-dione derivatives by microwave assisted hantzsch reaction	Shelke S.N	Indian Journal of Chemistry Section B Organic and Medicinal Chemistry	2018	1	Dada Patil Mahavidyalaya Karjat	1

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
File Attached	File Attached	File Attached	2018	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	8	6	0
Presented papers	3	6	2	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
File Attached	File Attached	0	0

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
File Attached	File Attached	File Attached	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
File Attached	File Attached	File Attached	0	0
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
File Attached	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
File Attached	File Attached	File Attached	15/06/2018	31/05/2019	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
File Attached	15/06/2018	File Attached	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
48.12	49.73

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
MKCL's Libreria 2.0	Fully	2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Others (specify)	0	0	0	0	0	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	30/06/2018
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	168	11	168	1	1	10	16	2	0
Added	3	0	0	0	0	0	1	40	0
Total	171	11	168	1	1	10	17	42	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	http://www.dpcollege.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
27.54	29.81	31.69	36.9

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institute has maintenance and campus beautification committee. The institute has developed procedure for maintenance and utilization of laboratories. The maintenance of major equipment and instruments is done through 'Sai Suman Medical and Lab Equipment and Services'. The equipments are maintained by the concerned departments with the help of laboratory assistants. Minor repairs are carried out at local level by paying charges. For major repairs the technician is hired from the nearby cities. There are certain procedure for maintaining and utilizing the library. The library is automated and annual maintenance contract with Libraria Software is signed regularly with MKCL. There are computers in the library which are connected through the internet. These computers and network system are maintained by Mudra Computers, Karjat. The library has a large number of books. The book are arranged and maintained according to Dewey Decimal Classification System 23rd edition. The institute ensures the cleanliness in the library. The library staffs are actively engaged in maintaining the books and other infrastructure regularly. The library is cleaned time to time by peon. The institute maintains the library in proper order. The institute has wellfurnished sports complex in the campus. There are indoor and outdoor sports facilities available in the institute. Sports complex includes physical director's office with all necessary facilities like furniture, computer with internet and printer. They are maintained by peon and technician. There is indoor shooting range facility. It is clean regularly the multigym facility for boys and girls is separately available. There are some important facilities like store room, changing room for boys and girls, guest rooms, toilet block in the sport complex. All these physical Facilities are maintained regularly. There are lawns available in front of indoor sports stadium, The greenery is maintained by cutting and watering regularly by daily wages workers. These all facilities are maintained and utilized properly in order to enhance the competitive spirit in the student, along with academic performance. Institutes have 171 computers in various departments. The faculty use computers in teaching process as ICT tool. The computers are supported with printers, LCD projectors, scanners, smart boards, internet connections, etc. They are maintained regularly by the hired technicians. Institute has annual maintenance contract with Mudra Computers, Karjat to extend their services for maintenance of IT infrastructure. The computers are loaded with required softwares. They are kept upto date by upgrading them time to time. Minor repairs are done By Mudra Computers. For major repairs the technician is hired from the nearby cities.

<http://www.dpcollege.in/IQAC/MaintenanceofInfrastructure.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	File Attached	0	0
Financial Support from Other Sources			
a) National	File Attached	0	0
b) International	File Attached	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
File Attached	15/06/2018	0	0
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	File Attached	0	0	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
File Attached	0	0	File Attached	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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	higher education				
2018	0	File Attached	File Attached	File Attached	File Attached
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	3
GATE	1
Any Other	3
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
File Attached	File Attached	0
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	File Attached	National	0	0	0	File Attached
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the college is an elected by the college administration as per the university guidelines. It works for the benefit and development of student as well as overall development of the college. The major activities pursued by the student council in academic year 201819, are different cultural programme to observe the important days such as Republic day, Independence day, Mahatma Gandhi Jayanti, Dr. Babasaheb Ambedkar birth anniversary, Dr.APJ Abul kalam birth anniversary. On occasion of Dr. Dr.APJ Abul kalam birth anniversary student council organise the Reading Inspiration Day. The academic year 201819 is celebrated as the Centenary year of the Sanstha. On occasion of Centenary year of Sanstha various cultural and scientific programme was organised. Other activities such as youth festival, annual cultural programme, various sport competition.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association Coordination Committee is active in the college. Through it Alumni Association is established. Under it, various programmes are organized in the college in order to explore the hidden potential in the students and to improve the quality. Rayat Shikshan Sanstha was established on

4th October, 1919 by Padmabhushan Dr. Karmaveer Bhaurao Patil. Therefore, the academic year 201819 is celebrated as the Centenary year of the Sanstha. On this occasion, it was decided to honour the alumni and wellwishers of the college by organizing the Alumni meet. As per the suggestion, the Alumni Meet was organized on 5th October, 2018. All the alumni and wellwishers were felicitated by the college. Some of them guided about the future development of the college. In the academic year 201819, 03 meeting of Alumni Association were organized. In the meeting, it was decided to organize a grand Cultural Programme collaboratively. The issue of discipline at the time of programme was discussed and the responsibility about it was taken by the members of Alumni Association. On 2nd February, 2019 the superb Cultural Programme was successfully organized in the college. The following alumni gave their economic contribution for the programme. 1. Hon. Mr. Rajendra Phalke Rs.3000/ 2. Hon. Mr. Ambadas Pisal Rs.3000/ 3. Hon. Mr. Balasaheb Salunke Rs.3000/ 4. Hon. Mr. Subhash Tanpure Rs.3000/ 5. Hon. Mr. Kakasaheb Dhande Rs.3000/ 6. Hon. Mr. Dipak Shinde Rs.3000/ 7. Hon. Mr. Rajendra Gund Rs.3000/ 8. Hon. Mr. Sunil Shelar Rs.3000/ 9. Hon. Mr. Satyajit Machhindra Rs.3000/ 10. Hon. Mr. Sanjay Bhailume Rs.3000/ 11. Hon. Mr. Sachin Ghule Rs.3000/ 12. Hon. Mr. Prasad Dhokariker Rs.3000/ 13. Hon. Mr. Vijay Toradmal Rs.3000/ 14. Hon. Mr. Narayan Netake Rs.3000/ 15. Hon. Mr. Ashok Khedkar Rs.3000/ The Alumni Association has been continuously working and maintaining coordination with the college to achieve the quality improvement and skills enhancement of the students of the college.

5.4.2 – No. of enrolled Alumni:

17

5.4.3 – Alumni contribution during the year (in Rupees) :

47000

5.4.4 – Meetings/activities organized by Alumni Association :

Three Meetings were organized in the academic year

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institute has adopted various practices of decentralization and participative management in the academic year • Principal The parent institute "Rayat Shikshan Sanstha, Satara" has given the autonomy to the Principal for designing action plans according to the mission of the institute. The Principal also communicates and reviews the policies / action plans from time to time through meetings with stakeholders. • Internal Quality Assurance Cell The IQAC forms various committees at the beginning of every academic year. These committees observe that their action plans and policies match with the mission of the institute. The action plan is implemented by these committees under the guidance of IQAC. • VicePrincipal Principal assign vice principals post for each stream to run academic work smoothly throughout the year. Vice Principals also play important role in academic work like internal examinations, programmes which are conducted by various committees. • Head of the Departments Heads of Departments have the freedom to take decisions regarding departmental matters at UG and PG levels. Head of the department look after day to day activities in the department. They coordinate with all faculty member and nonteaching staff. • Committee Coordinator Committee coordinator runs committee work along with the teaching throughout the year. Committee coordinator organizes various activities in the institute and maintains the record.

Committee members actively participate in each activity. • Faculty Faculty are involved in teaching as well as committee work allotted to them. The faculty are actively involved in academic and administrative work. The institute functions through following committees for effective implementation of action plan: • College Development Committee • Admission Committee • AntiRagging Committee • RTI Cell • Women's Harassment Complaint and Redressal Cell. • Grievance and Redressal Cell • Discipline Committee • Purchase Committee • Backward Class Cell • Library Committee • Time Table Committee • Attendance Committee • Campus Beautification Committee • Repair, Cleaning and Maintenance Committee • Earn and Learn Scheme • Parent Teacher Scheme • Committee for Competitive Examination Guidance Center • Examination Committee • Alumni Association • Gymkhana Committee • Research Committee • Students' Council • UGC Committee, Administration Committee • College Development Committee CDC discusses on various issues in meetings. Three meetings are held in one year. CDC members discuss on issues like results, expenditures on various heads, infrastructural progress etc. • Principal The Principal is the head of the administrative office. He monitors the work of administrative office and accounts. • Vice Principal/Head of the Faculties: For decentralization of administration, the vice principals/Head for each faculty help the principal to carry out various activities. • Office Superintendent Office superintendent is head of office who maintains coordination between teaching and nonteaching staff. He keeps the administrative record of all teaching and nonteaching staff. He communicates with mother institute. • Accountant Accountant maintains financial account of the institute. • Clerks Clerks handle the administrative work related to affiliating university and government agencies. • Laboratory Assistant He has the work to place proper orders related to chemicals, stationary, etc. He maintains record

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	University prescribes the syllabus for the different courses. To set the syllabus for the development of students, the university conducts syllabus restructuring workshops for the faculty. The faculty attend the workshops and give their suggestions for the betterment of syllabus. As per the suggestions university implements changes in the syllabus and restructure it. For the better curriculum development, institute also conducts skill based and value added certificate courses designed by institute which are approved by mother institute. These courses prove to be helpful for career enhancement of the students.
Teaching and Learning	There are mainly two methods in the teaching and learning process: 1. Traditional Method Traditional method consists of chalk and talk and seminar method. • Chalk and talk This method

gives interaction between teacher and students for effective teaching and learning process.

- Seminar The students get an opportunity to use presentation and language skill.
- Assignments and tutorials It helps to improve the writing skill and selfstudy.
- ? Modern Method This method uses elearning resources. Teachers use audio visual aids which are beneficial for increasing interest in learning process. Teachers send notes to students through electronic media.

Examination and Evaluation

The institute conducts internal examination for the students. The timetable of the internal examination is displayed on the notice board. The internal marks of every student are filled at university website.

University displays timetable of external examination. Students fill the online examination forms. These examination forms are verified by the office. Every student gets online hall ticket for the examination.

Examinations are conducted as per university norms and paper assessment is done through Central Assessment Programme. Results are displayed on university website.

Research and Development

The institute has Research Committee. Its role is to inspire staff and students to increase research aptitude and research culture. Research Committee aware staff regarding funding policies of the agencies. Committee encourages faculty to publish articles in UGC approved journals with high impact factor. Institute made provision of seed money project scheme for students and staff. Institute collaborated with various reputed agencies to increase participation of faculty and students. Committee encourages faculty to complete their M. Phil., Ph.D. and post doctorate degrees. It felicitates the faculty for their achievement in research.

Library, ICT and Physical Infrastructure / Instrumentation

The institute has well maintained Library, ICT facilities and Physical

The institute is member of NLIST of INFLIBNET. The library is automated and annual maintenance contract with Libraria Software is signed regularly with MKCL. There are computers with internet connectivity. The library has sufficient number of books,

periodicals, journals, PPT bank, CD's etc. Infrastructure: Institute has sufficient physical infrastructure to carry out academic and administrative purpose. Institute plans and adopts strategies for deploying and upgrading the IT infrastructure and associated facilities. Institute has continuously been maintaining and upgrading its IT infrastructure as per need. The institute has sufficient ICT tools.

Human Resource Management

The parent institute developed Human Resource Management System for smooth and paperless administrative purpose. All personal information, data related to service, promotions, transfer orders, research performance etc. of teaching and nonteaching staff is maintained by same system. Appointments of teaching and nonteaching staff are done by the parent institute as per rules of the government. The nonteaching staff is promoted as per seniority and government reservation policies. Regular performance appraisal of teaching and nonteaching staff is done through selfappraisal form by the IQAC. Every year Academic Performance indicator of the faculty is calculated and verified by IQAC for quality enhancement.

Industry Interaction / Collaboration

Institute organizes campus interviews and lectures on placement opportunity in different fields. Industrial visits are arranged to strengthen the industry academia interactions and to inform students about industry work. There is interaction between institute and industry to understand the requirements of industry. Institute has placement cell which organizes career guidance lectures and campus interviews. For better interaction, institute signs MoUs with different industries. Through these MoUs and collaborative activities students get skill based knowledge and handson training on scientific techniques.

Admission of Students

The institute has adopted online mechanism for the admission process. It displays the notice on the institute website, newspapers, notice boards and flex boards. Admission Committee scrutinizes all the admission forms of the candidates of different streams. Merit list is prepared as per government rules and regulations.

Eligible candidates from the merit list fill the online admission forms on the website. Institute gives stipulated time to take admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The institute forms various committees to decentralize the governance and effective monitoring of the administration at the commencement of every academic year. Institute displays academic and administrative calendar, notice, circular, academic and administrative related information on institute website. There is communication about planning and development with parent institute through Email, Fax, Skype, Mobile, Telephone etc. The parent institute develops Human Resource Management System (HRMS) for administrative purpose.</p>
<p>Administration</p>	<p>The institute is governed by Rayat Shikshan Sanstha, Satara. The governing body and the College Development Committee design the policies according to the aims and objectives of the institute. They also provide an encouraging atmosphere to the faculty and the stakeholders to impart knowledge among students and uplift their educational quality. College Development Committee and IQAC monitor and evaluate all the academic and administrative procedures carried out in the institute. The IQAC forms and monitors various statutory and nonstatutory committees which look into the functioning of curricular, cocurricular, extracurricular activities in the institute during the academic year. The head of departments are given the autonomy to form the academic calendars and to plan their departmental activities. To assist the Principal in his duties, viceprincipals/Head of the faculties are appointed for each stream. Before the implementation of each activity it is properly planned and decentralized for effective implementation.</p>
<p>Finance and Accounts</p>	<p>The institute adopts the financial e-governance. The students seeking admissions to the institute are given online receipts of the fees paid by them. All the university fees such as</p>

	<p>prorata, examination fees, eligibility fees, affiliation fees, etc. are sent to university by RTGS. The daily account of the institute is maintained with the help of Talley software. All government scholarships are credited to the students' accounts directly. Various grants released by UGC are also directly credited to the bank account of the institute.</p>
Student Admission and Support	<p>The admission process is displayed on the institute's website. The students fill online merit form and online merit list is displayed. Eligible candidates from the merit list fill the online admission forms on the website. Admission committee checks all the admission forms of the candidates of different courses. Then students have to go to the office to pay admission fees. After admission students get digital Icard and library card.</p>
Examination	<p>The institute conducts internal examination for the students. Time table of the internal examination is displayed on the digital notice board. The institute takes internal examination and fills the marks of every student of different courses on the university website. University conducts external examination. Students fill the online examination forms. These examination forms are verified by the office. Every student gets online receipt for the examination. Institute made available previous question papers of university examination on its website. University sends the question papers to the examination section through email. Then institute provides the question papers to the students.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	File Attached	File Attached	File Attached	0

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants

	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2018	File Attached	File Attached	15/06/2018	31/05/2019	0	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
File Attached	0	15/06/2018	31/05/2019	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
30	57	28	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
09	09	05

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

1. **Internal Audit** : The institute conducts internal financial audits regularly. The parent institute prepares schedule for half yearly audits of the institutes. The internal auditors check daily transactions and grants received and its utilizations. Fee structures, infrastructure expenditure, expenditure on salary are also checked by the auditors. The auditors point out queries which are complied by the institute. 2. **External Audit** : External audit is done by M/S Kirtane and Pandit, Chartered Accountant Firm, Pune annually. Daily transactions, received grants, expenditure under various heads are checked. Balance sheet and audited statements are prepared. The queries raised are complied by the institute.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
File Attached	0	File Attached
View File		

6.4.3 – Total corpus fund generated

26700

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Rayat Shikshan Sanstha, Satara	Yes	IQAC Dada Patil Mahavidyalaya, Karjat
Administrative	Yes	Rayat Shikshan Sanstha, Satara	Yes	IQAC Dada Patil Mahavidyalaya, Karjat

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Parent -Teacher Meet 2) Guest Lecture on 'Mobile Awareness 3) Academic and Psychological Counselling

6.5.3 – Development programmes for support staff (at least three)

1) Training Programme on "Online Internal Marks Entry System 2) Library Software Awareness Programme 3) Online Admission Awareness Programme 4) Use of the Sevarth Pranali 5) Mahadbtmahait awareness Programme 6) Workshop on Assessment Accreditation of NAAC (New Methodology) 7) Workshop on Disaster Management

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Academic 1. M.Sc. Zoology 2. B. Sc. Mathematics 3. B.A. Political Science , Defence Studies, Military Science Physical Infrastructure 1. E Learning Class Rooms 2. ShedNet, Poly House 3. Laboratories M.Sc. Zoology, B. Voc. 4. Addition in ICT Infrastructure 5. Installation of Solar Photovoltaic System

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	File Attached	14/06/2019	15/06/2018	31/05/2019	0
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Personality Development Programme for Girls	19/01/2019	19/01/2019	116	0
Bhahishal	20/12/2018	22/12/2018	99	94

Programme				
Jodidarachi Nivad	29/01/2019	29/01/2019	30	22
Girls Health Awareness Program	10/01/2019	10/01/2019	113	0
Self Defense	23/01/2019	23/01/2019	121	0
Food and Health Workshop	16/02/2019	16/02/2019	48	35

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> • The ordinary bulbs and tube lights are replaced by LED bulbs and Tubes, to save more than 65 energy. • Installation of solar water heater's at woman's hostel • Installation of photo voltaic system of capacity 10 KW costing Rs.10,00,000/.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Scribes for examination	Yes	2
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	01/07/2018	1	Field trip/Visit	Students are exposed to study biodiversity, historical places, museums, institutes	151
2018	1	0	10/09/2018	150	Remedial teaching	The remedial teaching scheme is run for the students belonging	649

						to SC, ST and OBC categories . The Scheme is run for the six subjects such as Chemistry, Physics, Mathematics, English, Economics and Accountancy	
2019	1	0	03/01/2019	1	English Communication	The workshop is organized on communication skills for students and they are benefited to develop their communication skills	140
2018	1	0	24/08/2018	270	Competitive examinations Guidance Center	CEGC is established for the students to increase their interest in attempting the competitive examinations.	252
2018	1	0	07/10/2018	1	Poster Presentation	The poster presentation is organized for the awareness of scientific attitude	63

						among the students	
2018	1	0	06/07/2018	1	Computer Awareness Programme	Computer awareness programme is organized for entry level students enrolled in BBA and Computer Science to improve their computer awareness	38
2019	1	0	15/02/2019	1	Nearby School students visit	Girl students of Mahatma Gandhi Vidyalaya are aware of scientific instruments of different Science subject.	298
2018	1	0	10/10/2018	1	Belt Wrestling	Belt wrestling training is run for the students to increase their participation in wrestling at national and international level	6
2018	0	1	01/07/2018	90	Beauty parlor	Beauty parlor center is established in the	16

						institute to provide training for self employment	
2018	0	1	01/07/2018	90	Fashion designing	Fashion designing center is established in the institute to provide training about fashion designing for self employment .	9
2019	0	1	10/01/2019	1	Alumni meet	Alumni meet is organized to increase the participation of alumni for academic, social development of the institute.	20
2019	0	1	10/01/2019	1	Environmental Awareness	Student aware with environmental issues through projects and survey	42

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Teacher	15/06/2018	1) Teaching and ensuring attendance of students as per University norms. 2) Planning and implementation of instructions received from principal. 3) Student's assessment and evaluation. 4) Developing

		<p>resource material for teaching and learning. 5) Curricular, Cocurricular and extracurricular activities. 6) Publication of research papers, articles and books. 7) Participate in seminars/conferences/work shops. 8) Participate in departmental administration. 9) Contribute to the activities sustaining accreditation of the institute. 10) Examination work pertaining College University such as organizing supervision and assessment etc. 11) Upgrading of qualifications. 12) Teacher should help, guide, encourage and assist the students to ensure that the TeachingLearning process is effective and successful.</p>
Clerk Under O. S.	15/06/2018	<p>1) Checking website of Savitribai Phule Pune University, Pune. 2) Maintaining of personal files of teaching and non teaching staff. 3) Maintenance of attendance registers of teaching and non teaching staff. 4) Maintenance of service books. 5) Maintaining of leave record of staff. 6) Completion of attendance of faculty and nonteaching staff and forwarding the same to accounts section for preparation of payment.</p>
College Examination Officer	15/06/2018	<p>1) To organize all work related to university and college level examinations such as preparation of supervision chart, appointments of senior supervisors in consultation with</p>

		<p>principal. 2) To keep correspondence with university regarding university examinations, results of students, students complaints regarding examinations. 3) To help the students for filling of examination, reevaluation and verification forms and submit it to University. 4) To distribute results of students. 5) To send requirement of examination stationary to affiliated university. 6) To submit term work/oral practical marks to affiliated university. 7) Any other duties assigned by the Principal from time to time.</p>
NonTeaching Staff	15/06/2018	<p>1) NonTeaching Staff in the college office or department should remain on duty during college hours. 2) NonTeaching Staff should wear the uniform provided by the management and wear their identity card during working hours. 3) NonTeaching Staff assigned to laboratories should keep the labs clean. 4) NonTeaching Staff, working in the lab, shall maintain a stock register for all the articles, equipment's, chemicals etc. 5) NonTeaching Staff will carry out their duties as instructed by the authorities to whom they are attached.</p>
Students	15/06/2018	<p>1) Each student should behave sincerely in the college. 2) Uniform and Identity card is compulsory for each student in college campus. 3) Students should have park their vehicles in the place</p>

allotted to them. 4) Smoking, drinking and chewing gutkha is strictly prohibited in the college campus. 5) Students should not click photographs in the college campus and avoid the use of cell phone strictly. 6) Students should not damage the benches, tables, chairs, fans and lights in the classroom as well as the things in the campus. 7) The rules of the office and the library are mandatory for each student. 8) Students should not organize picnic on their own without the permission of the Principal and the Vice Principal. 9) Students should participate in the sports, cultural and other extracurricular activities. 10) At the time of examination electronics devices are strictly prohibited. Coping in the examination and using other unfair means will be treated as an offence and necessary action will be taken on the student. 11) Students should take the receipts of the fees paid from time to time from the concerned clerk. 12) Ragging is strictly prohibited in the college premises and outside. Students will be punished as per circular "UGC Regulation No.f18/2006(C P PII) 4th March 2008 No.170. Such students will be expelled from the college. Legal action will be taken against them. 13) Students should strictly adhere to all the instructions written on the college notice board. Otherwise the

student himself will be responsible for the loss.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhian thoughts Examination	07/12/2018	07/12/2018	2056
Course on Human values and Cyber Security for all P G Courses	01/10/2018	31/03/2019	250
Ozone Day	16/09/2018	16/09/2018	70
Human Right Day	10/12/2018	10/12/2018	47
Population Day	14/07/2018	14/07/2018	80
Wide Life Week	01/10/2018	08/10/2018	205
Aids Day	01/12/2018	01/12/2018	102

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Solar power system 2) Rain water harvesting 3) Tree Plantation 4) Green Audit 5) Use more of LED's than CFL 6) Digital library/ ELearning centre 7) EAdministration

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - 01

1. Title of the Practice: Vermicomposting Technique

2. GOALS: • To Maintain Vermicomposting Unit in college campus for the welfare of students, staff and society. • To utilize waste of campus plants and garden by using earthworms and get vermicopost as a Black Gold! • To aware the students and society about to use chemical free Vermicompost as an organic fertilizer for agriculture. • To provide own vermicompost to college horticulture and gardens in free of cost. • To provide skill development short term course Vermicomposting Technology for students. • To sign MoU and organize collaborative on site training with non government organization for entrepreneurship development in students. • To provide consultancy service to farmers is to compost organic wastes not for the disposal of solid organic wastes but also to produce superior quality manure to feed our "nutrient/organic matter hungry" soils.

3. THE CONTEXT: Vermicomposting is a method of using worms to transform organic waste into a nutrient rich fertilizer. The main objective of Vermicomposting is to produce organic manure of exceptional quality for the organically starved soil by using agricultural wastes garden wastes and animal farms waste are usually dumped into at places resulting in a foul mess. It is a healthy and clean way to eliminate wastes going into our landfills, which improves the environment. Vermicomposting attracted lot of interest in recent years due to increasing environmental concerns and use of sustainable fertilizers. The Vermicomposting is becoming very popular due to a way to treat organic wastes more quickly. It is the Ecofriendly method of converting organic waste into nutrient rich fertilizer. Vermicompost is the product of the composting process by various species of Earthworms. Vermicompost contains nitrogen, potassium, phosphorus, and calcium into form which is more soluble and absorb by plants. They also contain biologically active substances such as plant growth regulators and microbes. Vermicomposting can be done in large scale at farm and small scales at house. The beneficiaries can understand the recycling process. The exotic earthworm species used are Eisenia foetida (Red Worms), Eudrilus eugeniae (Night crawler)

and native species *Perionyx excavates*. Agriculture is the main occupation in and around the Karjat city. Thus the awareness about Vermicomposting technology is need of surrounding area. The department of Zoology conducts best practice Vermicomposting Techniques through the year to achieve the goals.

4. THE PRACTICE: Preparation and Maintenance of Vermiculture unit in college campus : Vermibed preparation and its maintenance includes mainly collection of garden wastes, cattle dung, coconut coirs, sand, and release the earthworm species two times per year.

5. EVIDENCE OF THE SUCCESS: a. Production of About 100 Kg vermicompost/year : Black gold obtained from zero investment. b. The short term Certificate Course in Vermicomposting Technology Successfully completed by 36 students. c. About 70 kg Vermicompost Utilized to Garden Plants and horticulture from Vermicompost unit. ? Mango Trees near Ladies Hostel ? Coconut Trees near Indoor Stadium ? Garden Flower plants near Main Building d. Provided consultancy to the farmers, School teachers and students. The Vermicomposting Technology is having great importance now a days, we provide consultancy to the farmers regarding basic information of Vermibed preparation and importance of Vermicompost. The main aim behind this consultancy is to increase the awareness about organic farming among the students and farmers and reduce the use of chemical fertilizers. We also selling 1 Kg. packets of Vermicompost to local peoples for gardening. We are using the Vermicompost prepared during the course to plants in college campus. We have signed a MoU with Sunrise AgroServices, Pune, Branch Therwadi, Tal. Karjat, Dist. Ahmednagar during the year 201819. e. We have signed a MoU with Sunrise AgroServices, Pune, Branch Therwadi, Tal. Karjat, Dist. Ahmednagar during the year 201819. f. Organized hands on training to 36 students at Department as well as during field visit at Therwadi. Mr. Akshay Pokale given all the basic ideas practically. We succeed to inculcate the entrepreneurship among the students so that they can take a step forward to use these skills in future life.

6. RESOURCES AVAILABLE: The Department of Zoology is well acquainted with all the facilities to conduct this short term course on 'Vermicomposting Technology'. The resources available are ? Well qualified and experienced teaching staff. ? Vermicomposting unit include two Vermicomposting beds with shade. ? Ample amount of Garden wastes. ? All the equipments required for Maintainance of Vermicomposting bed. ? Water availability. ? Very active student's response. ? Expert guidance ? MoU with Private organization Sunrise Agroservices Pune and Therawadi for visit and onsite training.

7. PROBLEMS ENCOUNTERED: • Initial stage require more investment to built permanent unit. • Face difficulty for the collection of cattle dung, which is an important requirement for the Vermibed preparation. • Maintenance during summer vacation . • Awareness about Vermicomposting (organic Farming) among the farmers is also one problem to take into consideration.

Best Practice 02

1. Title of the Practice: Competitive Examinations Guidance Center

2. Goals: • To create confidence among the students about various competitive examination. • To train them for preliminary, mains and personality test of various competitive exams. • To create good administrators and good citizens. • To create supportive and healthy environment for study of competitive examinations. • To provide appropriate guidance to the students for preparation of competitive examinations.

3. The context: Competitive examination is different from other regular exams in its approach and understanding. This exam requires knowledge of all fields, from arts to science, from quantitative skills to language proficiency. Being on the outskirts of the Karjat city , the college has inflow of students from lower middle class and rural area. Competitive Examination Centre was established for coaching the students to complete for different examinations `conducted by Maharashtra Public Commission (MPSC). The insecurity, workstress in private jobs have resulted into the attraction towards Government jobs. Along with it, the respect and social status rewarded by the Government jobs also have attracted the students of the all disciplines.

4. The Practice: The center provides classroom teaching by experts in the respective domain. The students are facilitated with books, AC

study room, and digital class room to sharpen their competitive skills. The center also provides opportunity for the students to interact with previous successful candidates. The students are also benefited by live lectures broadcast by Rayat Shikshan Sanstha Satara through video confer. The center prepares academic plan for guidance at the beginning of the academic year. •

All lectures are delivered through PPTs. • Guest lectures are arranged regularly. • Arrangement of Online lectures is made. 5. Evidence of Success : • The competitive Examinations Guidance Center (CEGC) is run by the institute in order to guide the students for various competitive examinations. • The students from the institute as well as the nearby villages take admissions in the center. In the academic year 201819 total 242 students were admitted in the center. • The admitted students are availed with the facilities of library, Study hall and online lectures, expert lectures, etc. • In the last year, students got success in various Competitive Examinations. 6. Problem Encountered and Resource Required: Problem Encountered: • Lack of more computers with internet connection. • Lack of trained teaching staff. • Lack of reference books of renowned author. Resource Available: • Separate Building for Centre • Reading Hall • Digital Classroom • Library • Computer with Internet 7. Contact Details: Name of the Principal: Dr. Balkrishna Kamble Name of Institute: Dada Patil Mahavidyalaya, Karjat Name of the city: Karjat, Dist. Ahmednagar (M.S.) Pin code: 414402 Accredited status: 'A' Grade in 3rd Cycle Validity period: 30/10/2017 to 29/10/2022 Work phone: 02489222534 Website: <http://www.dpcollege.in/> Email: dpcollege@yahoo.co.in Mobile Number: 9422727744

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.dpcollege.in/IOAC/BestPractices.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Rayat Military Academy: Rayat Military Academy was established on 14th January 2008. It started working on the great occasion of army day on 15th January 2008 in the institute. Rayat Military Academy is inaugurated by Dr. Anil Patil, Chairman, Rayat Shikshan Sanstha, Satara. Goals: • To provide prerecruitment training for army (soldier) and paramilitary forces (police). • To aware the student's community for belt forces services. • To train students physically and mentally for army recruitment. • To organize various capsule courses for their overall personality development. • To motivate students for defence force services and belt forces. The rural youth should be given the opportunities of job placements along with education. The youth in the surrounding area martially fit. They have the potential of nation building and social construction. To make the student of the institute fit for the nation building, the parent institute Rayat Shikshan Sanstha, Satara, has formed the Rayat Military Academy under Karmaveer Vidya Prabodhani. Dada Patil Mahavidyalaya is selected for pilot project of this scheme. Procedures Adopted for the Rayat Military Academy 1) The advertisement of admission process is published in various newspaper, also display flex board at prominent places on and off campus. 2) Scrutiny of the applications is done through the selection committee. 3) Selected candidates are informed to seek admission in the academy. 4) The course is designed and the schedule is also prepared at the beginning of the academic year. 5) The time table includes physical training. 6) Training programmes are conducted along with theory classes. 7) Question papers are solved at regular intervals. 8) The examination is conducted through Karmaveer Vidya Prabodhani of Rayat Shikshan Sanstha, Satara. Rayat Military Academy organized Army Bharti Course, Army Career Course, Personality development Course, MPSC Junior Course, Diploma in NCC Studies. Total 203

students were admitted in the academic year 201819 for all above courses. Total 41 students were placed in military and other forces. Similarly, Motor cycle Rally and cleanliness Campaign were organized on the occasion of Centenary year of Rayat Shikshan Sanstha, Satara.

Provide the weblink of the institution

<http://www.dpcollege.in/Rayat%20Military%20Academy.html>

8.Future Plans of Actions for Next Academic Year

In the academic year 201819, the institute has the following important future plans to be implemented:

- To establish the eclassrooms for the effective use of ICT in the teachinglearning process
- To make maximum use of ICT tools such as LCD projectors, smart boards etc. to add interest in the learning for students
- To start Mathematics and Political Science as special subjects at UG level and Zoology at PG level
- To organize National Level Seminar
- To increase the number of extension activities for the students
- To start NCC course for girls students of the institute
- To conduct personality development course and Communication Skill course for students in order to develop their overall personality
- To introduce new certificate courses to add value to the curriculum
- To promote the faculty to achieve their academic excellence in the field of teaching by doing online UGC, MHRD, etc. courses
- To promote the students to participate in various sports events at different levels
- To maintain ecofriendly campus, participation of NSS and NCC students to be increased
- To increase the facilities for the speciallyabled students